

Volunteer Transcriber

The Heart of the Race: Oral Histories of the Black Women's Movement

Black Cultural Archives is proud to announce a new project, funded by the Heritage Lottery Fund, to collect oral histories of women involved in and inspired by the Black Women's Movement in Britain.

The project will create a unique resource for the history of women of African and African-Caribbean descent in Britain through the oral histories provided by women who are or have been activists in the movement. Taking as its starting point the book *The Heart of the Race* by Beverley Bryan, Stella Dadzie and Suzanne Scafe (Virago 1985), the project seeks to collect testimony of those involved in OWAAD and other groups, or who have otherwise been active in fighting for the rights of Black women in the UK.

We are now recruiting for volunteers in the role of Volunteer Transcriber to work on the project. This is a role for volunteers who wish to work from home, in their own time.

Task Description

In order to be able to take part as a Volunteer Transcriber, you must be available on Saturday 27th June 2009 for a day of training. Ideally you will have access to a laptop computer you can bring to the training session.

Roles & responsibilities:

- (1) **To summarise and transcribe oral testimony** from a range of Black women involved in the movement for the rights of Black women in the UK including activities organising, campaigning and lobbying at a grassroots, national or international level.

Person specification:

In order to carry out the Transcriber role, you'll need:

1. an interest in the Black Women's Movement
2. use of your own computer
3. good listening, reading and writing skills, including Microsoft Word

4. good attention to detail
5. organisational skills
6. willingness to be trained in transcription
7. to maintain a degree of confidentiality

Volunteering period: June 2009 – May 2010.

The amount of hours you wish to volunteer are negotiable, from a minimum of 10 days commitment over a period of at least three months, to be arranged at your convenience. Interviews will be provided to you on CD format for you to transcribe at home. Volunteer travelling expenses available.

Interested?

Please submit your CV to mia@bcaheritage.org.uk by Wednesday 17th June 2009 together with details of at least one referee.

For further information please contact Mia Morris, Oral History Project Co-ordinator, mia@bcaheritage.org.uk or visit the project blog <http://heartoftherace.blogspot.com>.

Project delivered under Section 37 & 38 of the Race Relations Act 1976 (Amendment 2000)

About Black Cultural Archives

BCA is a community archive, established in 1981 to collect, preserve and promote understanding of Black cultural heritage. BCA's collections spans three centuries and include a wide variety of material, including plantation records, personal papers, rare books, press cuttings, photographs, sculptures and other artefacts, reflecting the history of the African diaspora and the presence of Black people in Britain. BCA was recently awarded £4m from the Heritage Lottery Fund to establish a new centre for Black cultural heritage in Brixton, to open in 2011.

